

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Tuesday, June 21, 2011

Sandra called the meeting to order at 6:42 p.m.

Present: Peg Martin, Chris Watters, Sandra Carletti, Maria Graham, and David Andrews
Also present: David Clark

Secretary's Report: The minutes of the May 17, 2011 meeting were accepted as presented.

Treasurer's Report: no report

Monthly financial statement: David presented a statement dated June 3, 2011 covering 11 months (92%) of the fiscal year. Revenues were 80% of projected and expenditures were 80% of budgeted. David predicted that there would be a substantial surplus this fiscal year due primarily to the unfilled librarian position. He spent \$6,000 for additional ebook and audio content through the Green Mountain Library Consortium, personal reading devices, books, and 17 computer monitors.

Peg asked about David's salary for next year, noting that there had not been any increases in the last two years. The Board will contact Bill Finger with its recommendation.

Friends of Ilsley Public Library: no report

Librarian's Report David reviewed a few items in his report. The summer reading program is off to a great start with Kathryn and Molly raising a lot of interest through visits to the schools and spirited registrations.

David will be gone the entire month of September on a Rotary trip to South Africa. The board asked that a draft of the 2012-2013 operating budget be presented at the July meeting with a decision expected at the August meeting.

Old Business Chris distributed a list of building issues that needed to be addressed in chronological and/or order of importance. Chris reported that Mark Doughty's tests were quantitative (comparing the outdoors with selected indoor spots with single samples that showed no "significance" – good news) and qualitative (looking at different types of organisms which were found in the meeting room carpet, the adult reference area, and the 3rd floor elevator shaft).

While the numbers were not significant, there was reasonable evidence - i.e., the presence of allergenic organisms - to suggest that replacing the carpet in problem areas would be prudent. But before doing this, there are moisture issues that should first be addressed: the overall exterior grading around the foundation and the side and rear entrances. David Raphael of LandWorks has been contacted about the former and Asher Nelson has been asked to prepare sketches for solutions to the two entrances. The roof was also a source of moisture this past year and the committee invited Russ Colvin to give a second opinion to Danny Ahearn's proposal about addressing ice backup in the area where the addition meets the original roof on the west.

Once the main sources of moisture are addressed, the building committee then suggests working on interior issues.

An awning over the community room entrance (suggested by Bill Finger and possibly paid for with grants funds that the town has received) and the state of the meeting room kitchen were also discussed.

David was authorized to hire additional 10 hours a week to clean the building and the board would like to include this work into future operating budgets.

There is about \$1,500 left in the current FY capital budget that could be used for this work.

Peg then moved that the board endorse the building committee's proposals; seconded by Chris. The board passed the motion. David was asked to contact the appropriate persons and report back to the board.

New Business The board decided to meet July 19 and August 16 and tentatively on September 20. Sandra and Chris will be out of town but Maria, Peg, and David plan to attend so there will be quorum.

Chris Kirby will be in charge of the library while David is gone in September. The board invited Chris K. to attend the August 16 board meeting.

Statistics none presented

Business for the next agenda First draft of the 2012-2013 operating budget, building committee report

The next meeting will be held **Tuesday, July 19, 2011** at 6:30 p.m.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

David Clark
Recording secretary