

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Tuesday, May 17 2011

Sandra called the meeting to order at 6:38 p.m.

Present: Peg Martin, Sandra Carletti, Maria Graham, and David Andrews
Also present: Lorrie Muller and David Clark

Secretary's Report: The minutes of the April 19, 2011 meeting were accepted as presented. The board asked that the name of this agenda item be changed to "Minutes of the last meeting."

Treasurer's Report: no report

Monthly financial statement: David presented a statement dated May 11 covering 10 months (83%) of the fiscal year. Revenues were 77% of projected and expenditures were 76% of budgeted. One reason for the likely shortfall in revenues was discussed: courtesy reminders of items about to be due. [*81% of revenues have been received if the East Middlebury account is broken out. This \$3,000 income line is a bookkeeping measure to reflect the shared expenses of the SP staff.*]

Friends of Ilsley Public Library: Lorrie said that the Friends held their annual meeting May 4 prior to the final First Wednesday lecture. The board will not meet again until September 8. Lorrie said that last year the Friends gave the library over \$20,000; this year it will be slightly less. The average amount given for membership is \$50 with many persons giving \$100. A cash register has been ordered for the monthly book sales. The public continues to be invited to contribute items for the sale.

Peg asked if we would get a credit for the February lecture that had to be cancelled and was not re-scheduled. David will check. [*Ali White of the Humanities Council emailed that they were unable to provide refunds because the Council had already expended money in advertising and staff support.*]

Librarian's Report David reported that Sarah Lawton had accepted the position of youth services librarian. She will begin on or about August 26, 2011. Molly Reed will work part-time to help Kathryn during the summer and especially with the summer reading programs.

The results of Mark Doughty's samplings were presented to the board along with proposals from Asher Nelson (project design) and Danny Ahearn (roof issues). The building committee will review these proposals and other issues (asbestos, lead paint, meeting room door) and return with recommendations to the board. Peg asked that she be notified when the building committee meetings will be held.

The replacement of the dry sprinkler pipes has been completed. Kathryn said that the compressor, to everyone's relief, has not gone on.

David has applied for a Rotary Group Study Exchange position that would entail a 4-5 week absence. The board expressed its support but cautioned that sufficient scheduling will need to be done ahead of time.

Old Business Covered

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New Business None

Statistics None

Business for the next agenda reports from the building committee

The next meeting will be held **Tuesday, June 21** at 6:30 p.m.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

David Clark
Recording secretary