

Minutes of the Ilisley Public Library Board of Trustees Meeting Tuesday, September 18, 2011

Present were Sandra Carletti, Peg Martin, Chris Watters, David Andrews, Maria Graham

Also present: Chris Kirby, Sarah Lawton

The meeting was called to order at 6:40.

The library's website states that meetings are held in the Vermont Room. We should change this to reflect that the board meets downstairs in the community room unless preempted by another program.

Chris Kirby's report in David's absence concentrated on the current fluctuations in personnel. The Board has discussed contracting with a cleaning service in the past. This would prevent interruptions in cleaning. Russ has been doing cleaning and maintenance.

The doorknob for one of the public restrooms has been broken and is also not ADA compliant. Quotes will be obtained for replacing it.

General cleanliness of the bathroom as one of the only public bathrooms in town continues to be an issue. Peg will look into cleaning services. Sarah and Chris will do walk-throughs of their areas and submit lists of things they think will need updating.

Water did come in through the windows of the children's room during Hurricane Irene. The weep vents behind the blocks around the window may need to be repaired.

The Vermont Department of Public Safety has conducted its review and the report is waiting for David's return. The staff would like some safety training and some updated standardized emergency procedures. The extinguishers need to be updated this month. Maria will contact the fire department about an on-site training program.

Sarah acknowledged her nice welcome to the library. She is already working with the parent group at Mary Hogan to collaborate on a read-a-thon. She is creating a lot of new programs as she meets people and builds relationships with the schools.

The Board thanked Chris Watters for continuing to work on building issues. His reported included:

- Three water alarms have been purchased and will be installed when they arrive. They will tie into the current alarm system when there are water leaks.
- Chris has gotten quotes on awnings, both fabric and metal. Everyone agrees that the double gable is a good idea. Chris will work on the price some more, and will be in touch via email.
- A plan for the east entrance reconstruction is also proceeding.

Peg and David visited Town Hall Theater about the piano. THT is considering our counter-offer and will get back to us.

New business for the next agenda: budget, roof.

Next meeting will be October 18, at 6:30 in the Vermont Room. The meeting adjourned at 8:10.