

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Wednesday, August 21, 2012

Sandra called the meeting to order at 6:40 p.m.

Present: Chris Watters, Sandra Carletti, Maria Graham, Rebekah Irwin, and David Andrews
Also present: Lorrie Muller, Sarah Lawton, Chris Kirby, and David Clark

Secretary's Report: The minutes of the June 12, 2012 meeting were accepted as presented.

Treasurer's Report: David distributed a report covering March 31 – June 30, 2012 which showed a value of all funds of \$32,217.43, with a change in investment value during the period of \$998.62.

Monthly financial statement: David presented a statement dated August 15 covering 12 months (100%) of the fiscal year. Revenues were 89% of projected and expenditures were 100.86% of budgeted. He explained that they had tracked expenditures carefully the last two months and expected to have about \$2,000 remaining but invoices came in pushing us \$4,231 over. A July report has not been received from the town.

Friends of Ilsley Public Library: Lorrie said that the Friends are looking for more volunteers to help with the used book sales, including someone to oversee that what is supposed to be done for the November sale gets done. They have asked an architect to suggest ways to make sorting and storing books in the used book closet more efficient. The Friends will hold a large sale Nov 2 and 3 with a preview night on the 1st limited to members of the Friends. Several board members signed up to help.

Librarian's Report David reviewed a few items in his report. He presented a proposal for a policy on conduct in the library. The board will discuss this at the September meeting.

The board will invite the MCTV board in September to hear Sarah and Kurt speak about their joint projects.

David noted that Brattleboro public library will increase their non-resident membership fees September 1 and recommended that the board look again at its fees. The board added this to the September agenda.

When the library observes its 150 year anniversary in 2016, David suggested that a major author be invited to mark the occasion.

Sarah reported on the summer reading activities. Registration this year was up 100 over last summer. 405 children from pre-school to 6th grade registered and 90 teens. 250 kids have returned for a free book. Only one of the large programs had under 125 attendees. One popular activity enabled kids to post their own review of a book online. Sarah will host an end-of-summer party lunch for her crew Friday, August 24.

Chris updated the board on his work with UVM, DOL, and the Vermont Historical Society to digitize old Vermont newspapers.

Sarah reviewed the library's support of teachers, both in Middlebury and in the ACSU district. She proposes changing some of the procedures including moving the sign-up year to September 15 and dropping the overdue fees (not damage or lost fees). She said that the fees got in the way of serving the educational purposes of the library's services. The total income from teacher fees is unknown but David estimated that it amounted to no more than a couple of hundred dollars. The board asked about extending the teacher card privileges to parents of

homeschoolers. Sarah said that it would be a reasonable accommodation of their needs and would not pose a hardship for the library. The board accepted her proposed changes.

David added that state inspectors now require the library to upgrade the telephone in the elevator. Bay State Elevator quoted \$665. David will seek other quotes.

Old Business

Chris reported that the building committee had hired Ashar Nelson to prioritize the building concerns presented in various studies. Jared Moats will be hired to address the insulation issues in the roof area on the front of the building between the 1924 and 1988 roofs. This area had extensive ice dams two years ago. Tom Vanacore will correct the loose cornerstone, Roger Desautels installed the walk-off mat in the side entrance and will fix the weep holes on the front of the building. David distributed the Vermont Preservation report of the building prepared by Tom Keefe.

New Business

Rebekah proposed sending an end-of-the-year appeal to raise money. Lorrie asked about how this would impact the Friends membership drives. The board decided to put this idea on the September agenda for further discussion.

Statistics Received for the end of the 2012-2013 fiscal year.

Search for a new director After the departure of all non-board members, the board discussed their search for a new director. Their intention is to offer the position to someone by December 1, 2012.

Business for the next agenda Sarah and Kurt Broderson and the MCTV board, capital budget for FY2014

The next meeting will be held **Tuesday, September 18** at 6:30 p.m.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

David Clark
Recording secretary