

Ilsley Public Library Board of Trustees

Minutes of Meeting 4:30 p.m. on Tuesday, June 18, 2013 The Vermont Room @ Ilsley Public Library

Board Members Present: Chris Watters, John Freidin, Rebekah Irwin, David Andrews, Maria Graham
Also present: Kevin Unrath, Director

The meeting was called to order by David at 4:33.

The minutes from the last meeting were approved.

Monthly Financial Statement

We are on target to stay within budget, but in some instances the money will not be spent from the assigned category. Kevin will continue to review budget line items and will report any changes that need to be made.

Librarian's Report

Patricia Allen will start as the new Librarian for Youth Services on Monday, July 8th.

Kevin is now a member of the Town Hall and Recreation Facilities Steering Committee. He, Chris and David attended the June 18th meeting of said committee. The library is interested in becoming part of the discussion related to this project in order to explore partnership opportunities and to ensure adequate consideration of the parking needs for all entities involved.

The board agreed to an ad hoc meeting at 4:30 on Monday, June 24th in anticipation of the June 25th meeting of the Town Hall and Recreation Facilities Steering Committee.

Old Business

Review FY 14 and FY 15 capital budget requests

Kevin distributed the library's proposed capital budget for 2013-2017.

Discussion of "Treatment of Gifts, Bequests and Unbudgeted Income" Policy

After lengthy discussion, it was decided that John and Chris will refine the wording of the policy to be presented at the August board meeting.

It was agreed that Chris, in his role as treasurer and in consultation with at least one other officer, will create an account at Vanguard to invest the \$15,000 proceeds from the Beers estate. The money is to be

divided equally between the four proposed funds.

If so desired, the board could use this bequest as the start of a discussion of a planned giving campaign.

New Business

The board agreed to install a defibrillator in the library.

Kevin was authorized to display “smoke-free zone” signs at the library entrances.

Executive Session

The board discussed two confidential staffing issues.

Adjournment

The meeting was adjourned at 6:20. The next meeting of the board of trustees shall be at 4:30 on Tuesday, August 20th.