

**Board of Trustees  
Hlsley Public Library**

**Tuesday, January 21, 4:30 p.m.  
Community Room**

**Minutes**

Board members in attendance:

David Andrews, Maria Graham, Rebekah Irwin, Chris Watters, John Freidin

Also in attendance: Kevin Unrath, Director

The meeting was called to order by David Andrews at 4:40.

**Public & Board Comments**

**Minutes of the Previous Meeting**

Minutes for the December board meeting approved as amended.

**Financial Report**

Kevin reported that the budget remains on target. As mentioned last month, staff does need to increase the pace of purchasing materials for children and teens.

**Treasurer's Report**

Chris presented a comprehensive treasurer's report (see attached). It is important to read the report carefully because the Vanguard funds combine money from funds that provide only expendable income with money from funds that have expendable principal and income. Chris recommended and it was approved that the remaining Catton money be spent on children's furnishings at Kevin & Tricia's discretion.

When the income from the Alta Gracia Foundation's fund is over \$250, Chris will cut a check for Kevin to spend on children's materials as stipulated.

**Friends' Report**

Kevin reported on Lorrie's behalf that the Friends of the Library are planning their fundraiser for April. David will contact Lorrie and possibly attend one of their upcoming meetings.

**Librarian's Report & Statistical Report**

Kevin mentioned that the community backpack program has come to fruition and is quite successful.

The state has given Ilsley a grant to wire two rooms upstairs with high speed internet. The Google equipment received by Ilsley will soon be deployed and teleconferencing will be fully operational in those rooms.

Kevin presented the statistical report for the 2013 calendar year. He asserted that overall circulation and visit numbers are essentially unchanged over the previous year, which is great since those numbers were so high.

The board recommended that the number of volunteer hours be included in the report to the town because it is impressive to know how dedicated people are, and volunteers save the town money.

The board discussed that the meeting room usage was up 12% over 2012. Kevin will investigate how many unique users there were of the community room.

Kevin reported that he is looking at what we achieved from our strategic plan and assessing the parts that have updated best practices in order to identify areas we should revise.

The Second Wednesday series has been launched. It is free to Ilsley because VPT provides the movies and the promotional materials. Kevin's role in the project is to find members of the community with related expertise to discuss the film afterward.

VIA has submitted a quote for the standing seam roof on the addition. There was some discussion of the costs and benefits of standing seam roofing. The roof may need to be delayed if there is a genuine opportunity for expansion.

It is current Ilsley policy that library employees and volunteers get free library cards regardless of residency. It had been proposed that any part-time or full-time regular employee at the town receive library cards free as well. The policy was discussed and the board requested more information about the magnitude of the proposed policy change.

### **Old Business**

Kevin presented a map of compiled by VIA with five distinct areas of potential library expansion.

### **New Business**

After many diverse recruiting efforts, there is one candidate for the open spot on the board. In addition, John has submitted his petition for a position on the selectboard. In the event that he wins that race, he will resign his position on the Ilsley board and a replacement will have to be appointed.

John inquired about the available circulation and collection statistics at area libraries. There may be unique ways to collaborate with smaller towns and not charge individuals out-of-town fees. Kevin had discussed such a plan with Weybridge at their request, but it was not implemented.

### **Scheduling of Next Meeting**

The next meeting will be February 25, 2014 at 4:30 in the Community Room.

David adjourned the meeting at 6:00pm.