

Board of Trustees IIsley Public Library

Tuesday, June 17, 2014, 4:35 p.m. Community Room

Draft Minutes

Board members in attendance: Maria Graham, Chris Watters, John Freidin.

Also in attendance: Kevin Unrath, Director. Lorrie Muller, President of the Friends. At 5:30 John Dale, Breadloaf Architects and Kathleen Ramsay, Manager, Town of Middlebury joined the meeting.

Public & Board Comments - None

Minutes of the Previous Meeting – Approved.

Friends' Report – Ms. Muller reported that the cost of the IIsley Volunteers luncheon to be split, at \$163.00 being the share the Trustees agreed to pay. The amount will come from the library's unrestricted—gifts account. Next Friends meeting Tuesday, Sept. 2nd at 9:30.

Financial Report – Mr. Unrath reported that, other than personnel lines that were mixed up, the budget looks on-target. He will coordinate with the town's fiscal department to correct the mix-ups and revise outdated budget line titles for the upcoming fiscal year.

Librarian's Report – Mr. Unrath discussed the Catamount Library Network meeting he attended, explaining that this network was an outgrowth of the state library's efforts to establish a network with 1)open governance; 2)resource sharing, and 3)a possible courier. The board agreed to sign a letter stating their opposition to VOKAL forcing customers to maintain a circulation history in the catalog. This will then be mailed to the network for their consideration.

New Business – A new policy proposal, Library Use Rules, was discussed. It needs to be revised - smoking and sleeping will be separated from eating and drinking, and eating and drinking rules will be clarified. Also, the section of rule 17 that states "without being fully clothed, with offensive body odor or personal hygiene, or being otherwise attired so as to be disruptive to the Library environment. These are judgment calls that will be made in the sole discretion of the library staff" will be removed. At the next board meeting the full board will discuss the revised policy.

Capital budget: the Library Building Committee will discuss funding of the Space Planning Docs., and Mr. Unrath will give an update to them on the capital funds available. Capital budget approved as amended, with the change of the HVAC budget line for \$7,000 in 2018/19 to the Information Technology line, where it should be, and the removal of the \$10,000 for the Space Planning Docs. From 2014/15.

Old Business – Breadloaf presented an update on the new town offices project, which features a shared entrance portico and meeting room that can be scheduled by the library when not in use by the town.

Scheduling of Next Meeting - The next meeting will be August 19, 2014 at 4:30 in the Community Room.

Meeting adjourned at 6:20 pm.

Respectfully Submitted, Kevin Unrath