

Board of Trustees
Ilsley Public Library
Thursday, Nov 20th, 2014, 4:35 pm.
Vermont Room, 2nd floor
Draft Minutes

Present: Maria Graham, Rebekah Irwin, Chris Watters, Skylar Atkins, John Freidin. Also present Barbara Doyle-Wilch, Lorrie Muller, Chris Kirby, Kevin Unrath.

Minutes of last meeting – approved as amended.

Financial report – New condensed format for financial and statistical reports will be presented every month, with detailed reporting quarterly as follows:

- Library Financial Report: February, May, August and November
- Board Financial Report: March, June, September and December
- Library Statistical Report: January, April, July(or August if July meeting not held), October

Friends' report – working on bringing fundraising online and updating logo, and will be hosting annual holiday get-together for Friends on December 18th at 1:00pm.

Librarian's Report – shorter format is welcomed, but board will review past reports to make sure nothing crucial is left out; reports from Adult and Youth Services Librarians will be included, perhaps quarterly.

Library Strategic Planning Process – Barbara Doyle-Wilch presented a proposal for strategic planning she developed in conjunction with Maria and John, outlining the timeline and general structure. Board unanimously approved to hire Ms. Doyle-Wilch to consult on the strategic planning process for \$2000, to be split evenly between conference/workshop fees and Unrestricted gifts.

Policy working group –to be convened by Mr. Unrath and Ms. Irwin to review the personnel rules and regs and provide suggestions to the town. Recommendation due to the town by December 3rd.

Shorter board terms – warned, as a possible amendment to the bylaws, for the December meeting. Also to be discussed at the next meeting is the draft investment policy presented by Mr. Watters , which will be recirculated via email.

Next meeting: Thursday, December 18th at 5:00 in the community room.