

Board of Trustees  
Ilsley Public Library  
Meeting  
Wednesday, September 20, 2017  
8:00 am  
Vermont Room Ilsley Public Library

### Draft Minutes

Attendees: Catherine Nichols (chair), Skylar Atkins, Faith Gong, Chris Watters, John Freidin, Chris Kirby (Co-Interim Director), Tricia Allen (Co-Interim Director), Barbara Doyle-Wilch (Community Member).

8:06 - **Meeting called to order.** Ms. Nichols opened the meeting with a summary of a recent study on Millennials and their usage of the library.

Ms. Gong mentioned a locally produced homeschool video which may be of interest to the committee, a link of which will be distributed via email.

Ms. Allen Gave a run-down of how teacher cards work, especially for homeschool patrons.

### 8:19 - **Public and Board Comments**

In talking with friends about the library, Ms. Doyle-Wilch was presented with the opinion that Ilsley was not a friendly place. BDW offered to present 4 workshops free of charge for Ilsley staff around service - what is good customer service and how does that help the library during this expansion/renovation project. Mr. Kirby and Ms. Allen supported the proposal.

8:35 - Approved

8:36 - **Approval of minutes** from August 22<sup>nd</sup> special board meeting as written.

8:37 - Approved as submitted.

### **Old Business**

8:38 - Discussion of the September 13<sup>th</sup> community forum.

Mr. Freidin would like more information on the service range for youth services. The statistics from summer reading show 50% registrations from outside of the town. The board asked Ms. Allen to start collecting information on residence for all juvenile program attendees. It is understood that providing this data will be optional.

Mr. Watters stated that the cost of furnishings and solar panels needs to be priced out for future discussions of project cost. Mr. Kirby suggested that exploring the option of a green build of a net-zero building could garner more support for backers.

It was agreed that an overall timeline and budget for the project need to be finalized.

It was decided that a PR campaign would be beneficial for helping the community understand why an expansion/renovation project is needed as well as what has gone into the planning process and how the committee arrived at the cost estimates.

Mr. Freidin sought and received board approval for a strong statement to the Selectboard seeking their backing of the library expansion/renovation project. Mr. Freidin will speak to the Selectboard at their next meeting on 9/26/2017.

Ms. Nichols and Mr. Freidin discussed proposed changes to the Director's Job Description. Ms. Allen asked why changes were being considered at this point. Ms. Doyle-Wilch suggested that changes be tabled until after the submission deadline for the director's position passed. The board agreed with that timeline.

As time was running over, the board decided to schedule a special meeting to discuss the job description and applications for Director.

**New business**

9:24 - Ms. Nichols put forward a motion to provide a stipend of \$500/month for both Mr. Kirby and Ms. Allen during their service as Interim Co-Directors - monthly, beginning September 1, until the start date of a new director.

This matter had been discussed at a previous board meeting but not voted on. The funds for this stipend would come out of the full time staff budget.

9:26

The Board unanimously approved the stipend for Co-Interim Directors Mr. Kirby and Ms. Allen

Meeting for the director search/job description set for Wednesday, September 27<sup>th</sup> at 7:30am.

9:30

Adjourn

Respectfully submitted, Chris Kirby