



5/1/2018

**Ilsley Public Library Board of Trustees
Special Meeting: Board Retreat
Saturday, May 5, 2018
10:00 am-4:00 pm
654 East Munger Street
Middlebury, VT**

10:00 – 11:00 AM Discussion of questions

1. What kind of community do we want? What are the most important attributes or essential components?
2. As you reflect upon the many shifts happening in the world today, describe one that gives you hope. How might this community respond to this one big hope?
3. It is 3-5 years from now and the library and community have a thriving, productive relationship. What does this look like? What three steps were critical to making this happen?

11-12:30 AM What projects will the board accomplish this year? Label each project with "could/should/must" labels. Prioritize the must and should list and limit it to five.

Sample list of goals/projects culled from "takeaways" and minutes

1. Board effectiveness and Board evaluation
2. Listening sessions
3. Director's evaluation
4. Creating a committee and developing a process for library policy review
5. Financial processes and procedures
6. Mission statement review
7. By-laws review
8. Develop leadership team for renovation
9. Fundraising preparations including relationship with Friends

12:30 – 1:15 PM Lunch. Discussion prompt: "Describe your favorite library experience anywhere." Bring your own lunch.

1:15 – 3:00 PM Develop the process for these projects to be completed. Who are the key players, is a committee necessary and is it ad hoc or standing, what are the deliverables, what is the timeline for deliverables, who is the Board member who will oversee each project, what is the benchmark for success, what might get in the way?

3:00-3:45 PM Combine plan of action for these five projects to be completed this year.

1. Build Board calendar
2. Assign responsibility

3:45-4:00 PM Reflection