

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Wednesday, April 18, 2012

Sandra called the meeting to order at 6:41 p.m.

Present: Chris Watters, Sandra Carletti, Maria Graham, Rebekah Irwin, and David Andrews
Also present: Chris Kirby and David Clark

Secretary's Report: The minutes of the March 20, 2012 meeting were accepted as presented.

Treasurer's Report: David A. presented a report covering January 1-March 31, 2012. The value of the accounts totals \$31,218.81, down \$4,416.99 since January 1. The major expense was \$3,000 given to the library's capital program plus a loss of \$1,366.99 in investment value.

Monthly financial statement: David presented a statement dated November 16 covering 4 months (33%) of the fiscal year. Revenues were 99% of projected and expenditures were 98% of budgeted.

Friends of Ilsley Public Library: no report

Librarian's Report David reviewed a few items in his report. The board suggested the library might wish to distribute pencils or bookmarks during its walk in the town's Memorial Day parade May 28.

Old Business

a. downtown public wifi network David C. said that the RFP has yet to be posted. He will be meeting with the Better Middlebury Partnership board to discuss the network.

b. MCTV and IPL Bill Finger proposed that in stead of sharing the position, IPL should contract with MCTV to provide 5 hours of service. David C. agreed. Dick Thodal will post the position. It would start after June 1.

New Business

a. The board discussed the process of selecting a new director. Rebekah will draft a revised job description that will be posted in Google Docs and emailed to the board prior to the next meeting of the board, scheduled for Tuesday, May 8 (a week earlier than usual).

The board asked to meet with the staff Wednesday, May 16 from 9-10 a.m. to share the draft of the revised job description and hear from staff their thoughts about the direction the library should take in the future and the qualities the new directors should have.

David will prepare a list of sites to which the job advertisement can go.

The board discussed having an initial committee sort through all applications, interview some, and select the finalists. The finalists will then be invited to Middlebury to meet the board, staff, Friends, and town manager. The board will make the final decision.

Statistics Received for the first quarter of 2012.

Business for the next agenda Director's job description, Memorial Day parade

The next meeting will be held **Tuesday, May 8, 2012** at 6:30 p.m.

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

David Clark
Recording secretary