

Minutes of the  
Board of Trustees meeting  
Ilsley Public Library  
Tuesday, February 15, 2011

Bob called the meeting to order at 6:06 p.m.

Present: Sandra Carletti, Peg Martin, Chris Watters, and Bob Champlin

Also present: David Clark

**Secretary's Report:** The minutes of the January 18, 2011 meeting were accepted as presented.

**Treasurer's Report:** no report

**Monthly financial statement:** David presented a statement dated February 2, 2011 covering 7 months (58%) of the fiscal year. Revenues were 53% of projected and expenditures were 51% of budgeted. David said that Kathryn would be ordering some juvenile materials while a new librarian is being sought.

**Friends of Ilsley Public Library:** Lorrie Muller gave a report for David to present. In it she said that the Friends had received several \$1,000 donations. This year their gifts (budget) will be \$12,000 to cover adult and youth projects, First Wednesday lecture series, and supporting Imagination Library.

**Librarian's Report** David reviewed a few items in his report.

a. The board decided not to meet the third Tuesday in March but to meet March 29 in light of various commitments. Future dates will be discussed then with the new trustee.

b. The board agreed to accept Mrs. Betty Hampel's gift of a watercolor of Mount Mansfield painted by her late husband Harrison Hampel. The board accepts the painting under the conditions of the library's gift policy.

*[4. All gifts become the property of Ilsley Public Library. The library reserves the right to display, store, discard, or sell all gifts for the benefit of the library in accordance with the wishes of the board of trustees. Gift Policy, 2003]*

c. David reviewed his plans for hiring a new youth services librarian. Peg offered to house a candidate during the final selection round.

d. The three air conditioners in the youth area were cleaned February 9 by Ryans. He will return February 21 to clean thoroughly the ones in the lobby, adult reference, and staff workroom. The board asked that all the A/C units be cleaned by Ryans.

e. New counters which will enable the adult computers to expand will soon be finished. The board suggested a couple of names of persons who might help with designing a glass screen.

**Old Business** none

**New Business** Report of the building committee:

The committee walked through the building Tuesday, February 8, 5:30 p.m. Peter DeGraff was invited as a guest. The board discussed the report that Mark Doughty will submit and asked David to request of Mark that he (Mark) be sure to rank his suggestions. The building and maintenance committee will marry these suggestions with other plans in order to develop an updated plan for capital improvements. It was suggested that the committee ask the town's public works committee to visit the library.

Tasks will be noted as those that are chronic and those that are sporadic.

**Statistics** No statistics. The board requested that it receive statistics quarterly so the next time statistics will be presented will be at the April meeting covering the first quarter of the year.

The board thanked Bob for his 5 years as a member of the board of trustees and presented him with a card of thanks and a gift certificate. Bob expressed his pleasure of serving and remarked at how quickly the five years went by.

**Business for the next agenda** Welcome of new trustee, re-organization of the board, Jim Gish, member of the Vermont Board of Libraries, long range plan

The next meeting will be held **Tuesday, March 29** (new date) at 6:30 p.m.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

David Clark  
Recording secretary