

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Wednesday, June 12, 2012

Sandra called the meeting to order at 6:42 p.m.

Present: Chris Watters, Sandra Carletti, Maria Graham, Rebekah Irwin, and David Andrews
Also present: David Clark

Secretary's Report: The minutes of the May 8, 2012 meeting were accepted as presented.

Treasurer's Report: no report

Monthly financial statement: David presented a statement dated June 5 covering 11 months (92%) of the fiscal year. Revenues were 83% of projected and expenditures were 86% of budgeted. David said that staff would complete expenditures from the FY 12 budget within the next couple of days. There will likely be a little money left and the board suggested that the invoice from Ashar Nelson (\$1,050) and the facilities study through the Vermont Preservation Trust (\$225) be settled in this FY.

Friends of Ilsley Public Library: There was no sale in June due to a lack of volunteers. David expects that there will be a sale July 7.

Librarian's Report David reviewed a few items in his report.

Maria asked how the library was adjusting to the increased activity in the youth department. David said that he, Sarah, and Chris were monitoring the increase which will effect staffing and collection. As loans approach the number upstairs, staffing will need to be augmented and the budget for materials will need to be increased to meet the demand. Maria said that if there were additional staff in the youth area, recommendations for reading would lead to additional reading.

The board discussed a personnel issue.

David reviewed a videoconferencing grant for which we have been invited to apply by the Department of Libraries. The \$8,000 grant comes from Google and will provide equipment, training, and warranties for 7 public libraries to schedule and run video conferences at will. Each library will join the Learning Network of Vermont.

New Business

a. Review of agreements with CCV, MCTV, and Middlebury College

David said that he would contact CCV, see if there are any revisions they would suggest, and report back to the board in August. He saw no changes necessary with the MCTV contract which will turn over December 31. Our agreement with Middlebury College covers the circulation system (cost this year: \$5,300). No change is expected for 2013 although long term we anticipate moving off the college system and joining the state system.

b. Building committee Chris reported that the committee asked three consultants for pricing to review the recommendations made to us in various building studies. The lowest bidder was Ashar Nelson of Vermont Integrated Architecture in Middlebury. He, David A., and David C. met with Ashar who showed them a draft summary of action recommended to date by the various studies. Ashar will refine the list by prioritizing the recommendations and assessing estimated costs to each recommendation. The board will then discuss the recommendations and formulate capital proposals to the town.

c. Search for a new director David C. left the meeting at this point.

Business for the next agenda CCV contract, capital proposals for FY14, search for a new director.

The board will not meet in July. The next meeting will be held **Tuesday, August 21** at 6:30 p.m.

The meeting adjourned at _____ p.m.

Respectfully submitted,

David Clark
Recording secretary