

Minutes of the
Board of Trustees meeting
Ilsley Public Library
Tuesday, November 20, 2012

In Sandra's absence, David Andrews called the meeting to order at 6:35 p.m.

Present: Chris Watters, Maria Graham, Rebekah Irwin, and David Andrews

Also present: Lorrie Muller and David Clark

Secretary's Report: The minutes of the October 23, 2012 meeting were accepted as presented.

Treasurer's Report: David A. said that he had been in touch with Edward Jones about ways to re-invest an expiring \$5,000 fund. He will now look into Vanguard. The new rate of return will not match what they had been getting.

Monthly financial statement: No report. *[note: David C. said that he had not received the October statement from the town but, in fact, he had. The statement was dated November 4 covering 4 months (33%) of the fiscal year. Revenues were 28% of projected and expenditures were 32% of budgeted.]*

Friends of Ilsley Public Library: Lorrie thanked the trustees for their help on the November used book sale. They sold \$1,700 of books and still had 5 truckloads of books at the end. The 3rd floor storage room has been cleared out, painted, and shelving erected with the aid of Mike Racine, custodian. She also reported three wonderful sorters who are preparing for the next sale Saturday, December 1.

Librarian's Report David reviewed a few items in his report including the possibility of transferring the circulation system to an open source system. The board of libraries met at IPL earlier in the day and they discussed some of the pros and cons of both Koha and Evergreen systems. David's willingness to go toward Koha was tempered after hearing this discussion and he'll wait until DOL makes a decision next Tuesday before doing anything further on this.

David said that Front Porch Forum had started in town underwritten by funds from Vermont Gas. There are questions as to how government agencies should respond to issues raised in these forums.

David recently wrote to Counseling Service of Addison County about feedback concerning their job coaches. He felt that the response he received did not address his concerns. David A. offered some suggestions.

Old Business The search for a downtown wifi network has been suspended. David felt that the goal of having it be self-sustaining was not easily achievable without stronger support from area businesses. The town or Better Middlebury Partnership may try again. Chris asked how Kathleen responded. David said that she was fine with the decision to halt the effort.

The front door was re-stained but the color was much too dark so Mike has sanded a portion of the door. Cold weather will prevent us from working on the door until the spring.

David has one quote of \$5,962.00 for new gutters from Worth's Seamless Rain Gutters, Inc. of Derby, Vt. He is waiting on another quote from Murphy's Metals.

New Business The board reviewed the proposed new policy "conduct in the library." David will revise the section on consequences and share it with Kathleen Ramsey and Tom Hanley for their suggestions.

Search for a new director The trustees discussed how the search will be re-opened, where the job ad will be placed, and who will do what:

1. Rebekah coordinates all incoming candidates with Kathleen and sets up initial sharing/screening steps with board (spreadsheets, sorting exercise, etc.)
2. Rebekah schedules Skype interviews with candidates and board
3. David and Chris plan on-site interview schedule (confirm times with IPL staff, Kathleen, community members)
4. Maria serves as point person for IPL staff communication and progress reports

They expect to begin reviewing applications the week of December 10 or 17.

Business for the next agenda Director search, Conduct in the Library policy, search for a new board member

The trustees decided not to meet in December. The next meeting will be held **Tuesday, January 8, 2013** at 6:30 p.m.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

David Clark
Recording secretary