

**Board of Trustees
Ilsley Public Library
Wednesday, October 21, 2015
Community Room, Library Ground Floor**

Draft Meeting Minutes

Board members in attendance:

Maria Graham, Rebekah Irwin, Chris Watters, John Freidin. *Also in attendance:* Kevin Unrath, Director.

Meeting called to order at 8:10

Public and board comments – none.

Minutes of last meeting – approved with grammatical changes.

Friends' Report, Lorrie – 1st Wednesdays coming up with Richard Blanco at Mead Chapel Nov. 4th; Friends will be sending out a letter to high-volume users as an appeal to become members.

Trustees Financial Report, Everything in order, interest check will be sent to Ilsley shortly, with a strong recommendation to spend these funds in a timely fashion.

Library statistical report, 1st quarter FY15/16, Lower gate count for the quarter is the most surprising statistic, especially since circulation, reference questions and program attendance all came in unchanged or higher. Parking and construction near building a likely culprit.

Old Business

Strategic Planning

--One page Mission Statement and Guiding Principles passed as amended. Next steps: Mr. Unrath and Ms. Irwin will look at appendix document and translate that into a presentation; Board will then look to hold public feedback sessions—one at E. Middlebury and one in Middlebury—in early December. The general public and area stakeholders will be invited and a press release will be submitted to the paper.

Building Committee updates.

Next building committee meeting is Monday, October 26th at 4:30; In addition to the space needed for children, teens and technology, another major need for is for one at-grade entrance near a service desk, in order to provide security, safety, staffing efficiency and a welcoming environment. Barbara Doyle-Wilch will attend Monday's meeting to advise next steps and talk about possible architects.

New Business

Approval of operating budget request for FY16/17

Operating budget approved as submitted, Kevin will look into removing Freeman Grant line.

Serving Wine/Beer at library events: Kevin will speak with Garden Club about their proposed event.

Next meeting scheduled for Wednesday, November 18th at 8:00am.

Meeting adjourned at 9:30am.

Respectfully Submitted,
Kevin Unrath