

ILSLEY LIBRARY BOARD OF TRUSTEES MEETING

Wednesday, January 18, 2017, 8-9:15 am, Vermont Room, 2nd floor of library

In attendance: Rebekah Irwin; Chris Watters, John Freidin, Catherine Nichols, Chris Kirby, Lorrie Muller & Kevin Unrath.

Draft Minutes

8:04 *Call to order:* Ms. Irwin

8:05 *Public and Board Comments:* None

8:06 *Approval of November 2016 minutes:* Approved as submitted.

8:07 *Friends Report:* Ms. Muller reiterated that the book sale is going well every month, with over \$700 sold each of the last three months; the budget for the friends' last fiscal year ended exactly even for the year.

8:11 *4th Quarter Financial Report:* several gifts and bequests came in for the last three months of 2016, all separately reported in the Treasurer's report.

8:18 *New Business* – Director Unrath explained that Chris Kirby and Tricia Allen will be dividing up duties during the director's absence; the board passed a motion unanimously to provide the director with four additional weeks of paid family leave during his absence due to the birth of a child; providing an honorarium for Librarians serving in Director's stead will be a topic of discussion at the February board meeting.

8:30 *Old Business –Trustee recruitment* – Ms. Irwin reported that a potential trustee has been identified, with other candidates also interested for future years.

8:38 *Building Committee* – Mr. Freidin reported that the committee had a substantive meeting on December 12th with four ideas presented, with the next meeting scheduled for Thursday, January 26th at 4:00 pm. Nancy Malcolm and Ken Perine have agreed to sit in on the building committee meetings, with other community leaders being invited.

Mr. Freidin suggested that we start reaching out to community groups sooner rather than later, including the Lions' Club, Rotary, Chamber, retired and active clergy, Book Clubs and others. Mr. Freidin met with members of Senator Leahy's staff and determined that federal funding was not available to cover major funds, although there were some small grants available.

8:58 *Capital Campaign Strategy / Hiring a consultant* – For next meeting, board will read "Blueprint for a Capital Campaign" in preparation for strategizing for a campaign and hiring a consultant. Director will prepare a model RFP from those provided by the state and local libraries for the following meeting.

9:00 *Schedule next meeting* – Tuesday, February 14th at 8:00 am. Following meeting tentatively scheduled for Wed. April 19th at 8:00am.

9:15 Biennial Report and Equal Access statement will be reviewed for the following meeting

9:22 Meeting adjourned

Respectfully Submitted,
Kevin Unrath