



## **POLICY: Rules of Conduct**

### **Purpose**

To ensure that the library is a safe and welcoming place for all and to establish penalties for misbehavior.

### **Statement of Policy**

These rules apply to all buildings, interior and exterior, and all grounds controlled and operated by the Ilsley Public Library and to all persons entering in or on the premises. The library reserves the right to inspect all bags, backpacks and briefcases.

Any person who engages in behaviors 1 through 14 may immediately and without warning be required to leave Ilsley's property until the problem is corrected. All members of the staff have the discretion to give one warning to any person who engages in behaviors 1 through 14 while in or on library property. If the warned individual fails to cease misbehaving immediately, s/he will be required to leave Ilsley's property for the balance of the day or longer at the discretion of the director. Patrons who observe misconduct should immediately notify library staff and avoid confrontation.

1. Abandoning, neglecting or leaving young children (i.e., under the age of eight) unattended.
2. Selling, soliciting, panhandling, or approaching patrons with items for sale, pleas for donations, or requests for signatures.
3. Bringing bicycles, scooters, skis or other large items into the library. Patrons may bring, but not use, smaller items, such as skateboards and skates, into the library but must have them in their possession at all times.
4. Blocking any entrance, exit, or aisle.
5. Improper use of restrooms.
6. Disrupting other users, talking loudly, making excessive noise, running, or roughhousing.
7. Bringing any animal except a service animal into the library. (See Animals in the Library policy.)
8. Using a cell phone or other electronic device that is audible to others.
9. Being barefoot or shirtless.
10. Leaving backpacks, purses, bags, or other storage items unattended.
11. Sleeping or laying down.
12. Smoking, using, or displaying tobacco, marijuana, or vaping products.
13. Opening windows or turning off lights without staff permission.
14. Engaging in sexual activity.

Any person who engages in behaviors 15 through 20 will immediately and without warning be required to leave Ilsley's property, police will be notified, and a Criminal Trespass Notification issued.

15. Removing library materials without authorization.



16. Vandalizing, damaging, or threatening to damage library property.
17. Behaving in a manner consistent with being under the influence of alcohol, marijuana, or drugs.
18. Threatening or harassing any patron or staff member physically, sexually, or verbally.
19. Committing or attempting to commit any activity that is illegal under federal, state, or town statute or ordinance.

Offenders who violate the same or more than one rule shall be subjected to longer exclusions from the library.

**Definitions**

**Sources**

Adopted by the Ilsley Public Library Board of Trustees in October, 2014  
Amended on December 10, 2018