

Library Building Committee Meeting – July 28th, 2014

Minutes

Meeting called to order at 5:01

Present: Susan Shashok, Maria Graham, John Freidin, Nick Artim, Peter DeGraff, Christina Johnston, Kathleen Ramsay, Kevin Unrath.

Adoption of minutes: June 23rd minutes approved as presented.

Public Questionnaire: Review from library staff suggested that building access from the outside and the importance of the garden area be added to the questionnaire, otherwise okay. Ms. Graham and Mr. DeGraff suggested demographic questions for areas that are used by survey takers might be added; these changes will be determined by the subcommittee after the meeting.

Timeline: Review of the updated timeline, starting with a discussion of town plan amendment including Ilesley Library; then moving on to status of the creation of a case statement (to be written by Mr. O'Brien and Mr. Unrath for review at the next meeting); outreach meetings to community organizations; addition to timeline of distributing the survey at Town Hall Theater on August 30/31st for the Middlebury's Got Talent show and meetings with the public at the libraries and at the Lodge, and outreach to CCV. Follow up reminders late in September after the survey rolls out. Consideration of budget and adding to the timeline was discussed, with preliminary thoughts as follows: November – create an RFP for architects; December – interview and selection; January to April – design and development of the concept; May and June – based on results of design and development, analyze proposal and then inform public and continue process to bond vote in March 2016 (earliest possible). Possibility of a fundraising committee.

MCTV: Dick Thodal appeared to discuss the partnership of MCTV and the library. Ms. Shashok mentioned for full disclosure that she's on the MCTV board as the Selectboard representative. Mr. Thodal mentioned that cable revenue has been going down, and with it MCTV funding (with more internet-based access to media). MCTV produces hundreds of hours of local programming, and offers it via local cable and on the internet.

Originally the station was in high school, then moved to Ilesley in 1990. Libraries and local access stations have an increasing convergence of missions, and Ilesley/MCTV are on the cutting edge with collaborative teaching and outreach programs and use of shared space for community production of media, as well as filming of library programs for relevant, unique content. Two greatest strengths of MCTV according to Mr. Thodal are government meeting coverage and youth training programs.

700 square feet of the third floor is currently exclusive MCTV space, but the rest of the equipment is disbursed throughout the community. Addition space unnecessary at this point, but would be tight if space was to decrease. 500 square feet ideal size for talk show/production set. Continued bandwidth is important. Acoustics of production space very important. Possibility to make studio space more multipurpose and accessible to all should be explored, along with possible space in new town offices.

One big goal for MCTV is to empower people to create digital media themselves, and embed the means to create content in the community. Committee members recognized the synergy between the two

groups based on Mr. Thodal's presentation.

Visits to other libraries: Schedule discussed about visiting libraries; Mr. DeGraff will create a doodle poll for last two weeks in August and September, with a preference for Mondays in September. Possibility for skyping and GoPro videotaping also possibilities.

Enrollment figures tabled until next meeting, with Ms. Ramsay to provide population numbers and Mr. Unrath to provide a breakdown of the library membership by town of residence.

Next meeting scheduled for August 25th at 5:00 p.m. Following meeting tentatively scheduled for some time in September.

Committee adjourned at 6:33.

Respectfully submitted, Kevin Unrath