

ILSLEY PUBLIC LIBRARY BUILDING COMMITTEE

Ilsley Community Room
MONDAY, October 26, 2015
4:30 – 6:00 p.m.

Draft Minutes

Present: John Freidin (chair), Nick Artim, Susan Shashok, Kathleen Ramsay, Maria Graham, Christina Johnston and Kevin Unrath.

Meeting called to order at 4:30.

Minutes of September 28th approved with a 3 yea, 2 abstain, 0 no.

Conversation regarding new committee member to replace Peter DeGraff. Various persons in town are being considered including architects, historic preservationists and community leaders. Charge currently requires members to be Middlebury residents, but this could be changed by Selectboard amendment.

Parking considerations. Estimates were provided by town planner based on Burlington standards. Committee agreed that parking is a concern, but a tertiary one compared to building needs and financing for a building.

Discuss with Barbara Doyle-Wilch

Ms. Doyle-Wilch commended Ilsley Trustees' draft Strategic Plan and suggested the time to talk with an architect was now; questions to ask include can the library's needs be met in current footprint, with an addition, in a new location, or a feasible budget? Needs for an architect include someone willing to work within aesthetic of Middlebury, and someone flexible and without a preconceived vision of what the library should be; ideally would have a background in re-envisioning historic public libraries.

Discussion then addressed how to move forward. Committee members believe that the contents of an RFP are contained within the library's new strategic plan and "assessment of need" document; RFP should be focused on the conceptual phase of library planning, with detailed plans and actual construction to be considered at a later point. RFQ versus RFP was debated,

with a preference for having an RFQ to get a sense of who committee might want to have submit an RFP based on interviews. Mr. Freidin will work with Ms. Ramsay and Mr. Unrath to develop a draft RFQ to be considered by the committee for promulgation at a future meeting.

The committee will make sure that the Selectboard stays in the loop as the process moves forward. The library board is still getting input from the public on the detailed strategic plan, so the “assessment of needs” could be further revised based on that feedback.

Meeting dates set tentatively for Monday, November 16th at 4:30pm and then Wednesday, December 16th at 8:00am at a joint meeting with the library board.

Meeting adjourned at 5:31.

Respectfully Submitted,
Kevin Unrath