

**ILSLEY PUBLIC LIBRARY BUILDING COMMITTEE**

**Ilsley Community Room**

**MONDAY, January 25, 2016**

**4:30 – 6:00 p.m.**

**Draft Minutes**

*Present:* John Freidin (chair), Nick Artim, Susan Shashok, Kathleen Ramsay, Maria Graham, Dennis O'Brien, John Mcleod and Kevin Unrath.

*Meeting called to order at 4:30.*

*4:35 Minutes of December 14th meeting*

Approved as submitted.

*4:40 Revised Draft RFQ*

Discussion of the draft RFQ: The timeline was fine-tuned to meet the most up-to-date schedule. Mr. Unrath will post the project-related information at the link included in RFQ document, with the "Building Deficiencies" document to be revised by Mr. Freidin and Mr. O'Brien and the "Strategic Plan" and "Appendix" documents to be revised by Mr. Unrath and Ilsley Board member Ms. Irwin, with a goal of having revised drafts by February 1<sup>st</sup> to post on the Ilsley website. Motion to accept RFQ as amended was passed unanimously.

*5:10 Architectural firms list*

The committee reviewed and approved unanimously the December 16<sup>th</sup> list of architectural firms to which the RFQ will be emailed on February 1<sup>st</sup>.

*5:30 Recruitment of new committee member*

Mr. John Mcleod has been invited to join the committee, and is considering membership.

Next meeting tentatively scheduled for March 7, 2016

Meeting adjourned at 5:50.

Respectfully submitted,

Kevin Unrath