

ILSLEY PUBLIC LIBRARY BUILDING COMMITTEE

Ilsley Library, Vermont Room, 2nd floor

MONDAY, March 7th, 2016

4:30 – 6:00 p.m.

Draft Minutes

Present: John Freidin (chair), Susan Shashok, Christina Johnston, Kathleen Ramsay, Maria Graham, Dennis O'Brien, John Mcleod and Kevin Unrath.

Meeting called to order at 4:35.

4:35 *Minutes of January meeting* Approved as submitted.

4:40 *Discussion of open meeting law and executive session*

Discussion of open meeting laws and exemptions for executive session were discussed, with a plan for Ms. Ramsay to check with VLCT as to how to proceed regarding emails received prior to the meeting.

Discussion ensued, but no motion was brought to a vote for the meeting to go into executive session.

5:00 *Status of Ilsley Board liaison*

Ms. Graham will check with the library board as to its pleasure regarding her continued status serving as a liaison to the committee, and will report back after the March 16th board meeting. Her work on the committee was commended by all.

5:01 *Consideration of RFQ submissions*

Discussion of the nine RFQ submissions moved forward. Issues brought up included local knowledge versus imaginative ideas from out-of-state or national firms specializing in libraries; cost efficiency; ability to help with fundraising support; experience directly related to our project; and how many firms to invite to submit RFPs. The committee voted unanimously to notify Gossens Bachman, Holzman Moss, Northern Architects and Vermont Integrated Architecture that they will be invited to submit RFQs as the most qualified firms. Chairman Freidin will report progress of committee at the Selectboard meeting on the 23rd, and Mr. Unrath and Ms. Ramsay will work on Draft RFP to be discussed at the next meeting.

Next meeting scheduled for April 4, 2016 at 4:45 pm.

Meeting adjourned at 5:50.

Respectfully submitted, Kevin Unrath