

Ilseley Public Library Expansion and Renovation Project

EXPLANATION of ROLES illustrated on Revised Org Chart May 17, 2024

Internal Stakeholders (Labeled Ilseley Public Library:

Carry out the mission of the library, provide input on how the new building can best support library operations, and serve as advocates for the project.

- IPL Board of Trustees: Oversee library operations and relocation, provide fundraising support, promote the library.
- IPL Primary Staff: Plan and carry out library operations and relocation, provide specific design input as needed.
- IPL Friends of the Library: Promote the library and provide fundraising support through capital campaign.
- MCTV: Support library communications.

Community Ambassadors: Stay informed on project progress, provide input on high-level design issues, and act as advocates for the project.

- IPL 100 Team: Attend periodic meetings to stay informed about progress and provide input on big-picture design issues. Publicly support / advocate for the project.
- Professional Advisory Group: Attend periodic meetings and provide owner-centric advice or support on design / permitting issues as needed.
- General Public: Receive project updates through library newsletters, social media, open meetings, and community announcements; provide feedback to director as desired.

Project Administrative Team: (Chris Huston, Judith Harris, Dana Hart): Represent the three major stakeholders (Design-Builder, Town, Library). Communicate with respective stakeholder groups, both to share progress and solicit feedback. Manage the day-to-day administrative and design work of the project.

For reference only. Created by Dana Hart, edited by Judith Harris. May 17, 2024