

39 will offer this as a recommendation to the Governance Committee (Natasha and Claire) and ask
40 them to consider how to formulate standing rules or policy, and whether a revision to the
41 Bylaws is necessary, and bring their recommendations back to the Board. Dana suggested
42 another review and amendment session when the Library is moved into the new building.
43

44 **Memorandum of Understanding (MOU) between Friends of the Ilsley Library and Ilsley Public** 45 **Library Trustees**

46
47 Seeking to define their relationship with the Friends, the Board adapted their MOU in July of
48 2021, and decided they would occasionally come together to review. The Board and Revell
49 Allen (Friends President) don't think any changes are necessary. Dana and the Board thanked
50 Revell and the Friends for their tremendous support, especially recently as a fiscal sponsor.
51

52 **Director's Report**

53
54 Adding to the Director's Report shared in the Board Packet, Dana shared the final facility
55 touches happening in the Duclos building, including installing additional tube lighting and
56 adding the water fountain from the old building. All books checked out from Ilsley in the last 6
57 weeks were due March 1, which has put a lot of strain on the book drop and the paging shift
58 (bringing books to the storage facility in Vergennes), but is starting to die down and even out.
59

60 The Board discussed a handful of complaints received about noise levels during storytime. Meg
61 asked if complaints have come from the bank. Dana responded that they haven't received any
62 complaints, though the bank occasionally closes the door during storytime.
63

64 The Library received 669 visitors during their first week at Mini Ilsley, and Dianne asked how
65 that compares with previous numbers. Typically Ilsley saw 300-400 visitors per day, but Dana
66 feels good about Mini Ilsley numbers and imagines they'll continue to rise.
67

68 The Board discussed results from a discussion at the Weybridge town meeting in which
69 residents had a lively discussion and vote. It takes about 1 million dollars to run Ilsley and
70 Weybridge currently contributes \$25,000 annually. The vote was in favor, but there was a small
71 but vocal opposition. Dana got contact information for Megan Sutton (on the Selectboard) and
72 will connect to talk through ideas. Revell mentioned that the Friends have been interested in
73 figuring out how to engage more with Weybridge. Dianne suggested a column in the town
74 newsletter and Meg suggested connecting with the elementary school to send information
75 home.
76

77 **Ilisley 100 Updates**

78

79 The bids came back about \$109,000 under budget, and Dana commended ReArch Company's
80 amazing job soliciting bids. ReArch suggested the extra money be moved to the "owner's
81 contingency" budget. The extra money could also be used on the four "add alternate" expenses
82 (which Dana recommends yes for the painted ductwork and hospitality counter, tbd for the
83 fireplace, and no for the glass railing). ReArch will present an undated contract amendment (the
84 final contract to get through construction), which Dana anticipates the Selectboard will easily
85 sign off on.

86

87 **Staff Appreciation Event**

88

89 Barbara provided the Board with updates on the upcoming staff appreciation event, which is
90 nearly fully planned. The Marquis agreed to a technical rehearsal the previous Friday. The
91 Board discussed decorations and chair arrangement (with the hopes of making it a mingle
92 space).

93

94 **Annual Retreat Planning**

95

96 Dana offered to host the Board's annual retreat, and the Board discussed potential dates and
97 topics. For dates, Meg will propose June 5th or June 6th to Natasha and Claire. Potential topics
98 could include a review of bridge plan, reopening celebration, and informal icebreaker activities.
99 The Board will circle back in April.

100

101 **Board Comments and Unfinished Business**

102

103 While in the Mini Ilisley, less staffing is needed, and Dana is encouraging librarians to take
104 advantage of this opportunity and take 4-5 weeks off, and is thinking about October 2025 for
105 herself. Meg will connect with Claire to make sure the Evaluation Committee is situated before
106 that.

107

108 Dana briefly spoke about changes with the new Town Manager, including a new evaluation
109 form. Dana does not plan to implement this at the Library, as the library already has a robust
110 annual review process in place which is trusted by the staff. However, town administration will
111 use this form to evaluate Dana, and pass it along to the Director Evaluation Committee.

112

113 Dianne expressed appreciation for Joe and Barbara for their time introducing her to the Board
114 and its practices.

115

116 The meeting was adjourned at 6:25 pm. The next meeting will be held on April 14th 2025 at

117 5:00pm in the small conference room in the Town Office building, 77 Main Street.