



POLICY: Library Programming

Purpose:

To establish rules and priorities for the selection of library programs.

Statement of Policy: The Ilsley library seeks to host a variety of programs that span a wide range of genres, ideas, and expressions. The library's goal is to respond to the needs of the community and to reflect its diversity. The Ilsley library strives to ensure that its programs are of interest to and accessible to everyone in the community.

A. Ilsley Programs and Meetings Defined:

- I. **Library Programs:** These are programs that library staff plan and implement. These programs are free of charge and open to the public, with the exception of fund-raising programs to benefit Ilsley and library programs that are offered at locations where public attendance is not feasible; for example, Storytimes held at local elementary schools. Professional performers and presenters who offer specialized, diverse, or unique expertise may be paid to present library programs. These presenters shall be chosen for their proven expertise and public performance.
- II. **Non-Library Meetings:** These are meetings in designated meeting rooms that library staff do not design or present, and these meetings do not receive support from the library. If such a meeting is open to the public without charge, the library will not charge a fee for the use of the designated meeting room. No items may be sold at non-library meetings except books or recordings by presenting authors and musicians. Sales of these items must be planned and implemented by the artist or presenter, not by library staff.
- III. **Library-Sponsored Programs:** These are programs that library staff do not plan or implement, but these programs are consistent with the library's policies; receive support from the library (*e.g.*, by receiving staff assistance in planning and/or promotion, and/or benefitting from financial aid from the library); and are free of charge and open to the public. No items may be sold at library-sponsored programs with two exceptions: (a) the sale of books or recordings by presenting authors and musicians; and (b) items sold at the Friends of Ilsley Library book sales. Sales of items by presenting authors and musicians must be planned and implemented by the presenting artists and musicians, not by library staff.



All Library Programs and Library-Sponsored Programs may be held at the library, on-line, or offsite. Programs may require registration and if registration is limited, a waitlist may be established.

The library does not endorse the content of any program, meeting, or the views of any presenter or participant.

Fees for the use of library meeting spaces are listed on the library's website where meeting spaces can be reserved. The library's Board of Trustees sets the fee schedule and periodically reviews the fees to ensure that they are consistent with the library's mission of making the library accessible to all members of the community.

B. Selection of Programs:

Library staff select Library Programs and Library-Sponsored Programs, as defined above, using a variety of criteria, including but not limited to:

- A diverse range of viewpoints, cultures, and experiences;
- Relevance to the needs and interests of all members of our community;
- Fulfillment of Ilsley's mission to foster public dialogue, build community, and enrich lives;
- Presentation quality;
- Background and qualifications of presenter;
- Availability of space;
- Budget and staffing considerations; and
- Requests from individuals.

Definitions

"Ilsley," "the library," and all similar terms include Ilsley Public Library in Middlebury and Sarah Partridge Library in East Middlebury, as well as any programs offered outside their buildings, or on-line.

Sources

"Library-Initiated Programs and Displays as a Resource: An Interpretation of the Library Bill of Rights", American Library Association, July 26, 2006.

<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/programsdisplays>

"Equity, Diversity, Inclusion: An Interpretation of the Library Bill of Rights", American Library Association, July 5, 2017.

<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/EDI>



"Library Bill of Rights", American Library Association, June 30, 2006.

<http://www.ala.org/advocacy/intfreedom/librarybil>

| (Accessed August 7, 2018) Document ID: 669fd6a3-8939-3e54-7577-996a0a3f8952

"Meeting Rooms, Exhibit Spaces, and Programs", American Library Association, October 23, 2015.

<http://www.ala.org/advocacy/intfreedom/spaces> (Accessed September 4, 2018) Document ID: c37d826b-a166-c314-998b-1a2d38194a51

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