



Board of Trustees Meeting Minutes
September 14, 2026
75 Main Street, Conference Room

Meg Baker (President), Claire Tebbs (Secretary), Barbara Doyle-Wilch (Board Member), Dana Hart (Library Director), and Juno Yost (public) were present. Natasha Sen (Treasurer) and Marita Schine (Board Member) were absent.

The meeting was called to order at 4:59. Minutes were accepted with a minor spelling correction noted.

Directors Report

Dana discussed ongoing settling-in issues and mentioned a programmatic decision to leave the after hours entrance unlocked during library operating hours to address accessibility concerns for handicapped parking spaces. She shared that the punch list has been reduced to 50 items from an initial 800. The project is expected to be completed by the end of the month, though additional items like floor boxes in the great room and improvements to the parapet wall cap will extend RE-ARC's presence. A new contract with ReArch Property Management has been established for ongoing maintenance, including HVAC system management, which will be handled remotely by ReArch.

There was discussion regarding meeting space usage, specifically regarding how to determine what qualifies as free and open to the public versus restricted events. It was agreed that there may be need for policy review as the year progresses.

Liaison Reports

Meg discussed issues with check processing, noting that only some checks were going through successfully and deciding a new check would likely be needed once the account situation is resolved.

Dana provided a report on the Friends group, mentioning their successful book sale that brought in \$100 from Last Word, their upcoming membership drive in mid-October, and improvements to their storage space and rolling carts.

Barbara addressed MCTV's challenges, and shared that they are consider strategic planning as the cable television industry declines.

Budget Review and Vote

Dana discussed the budget review and addressed several questions from Marita. The cost for additional staffing at library desks will be covered through existing part-time temporary



41 funding, with plans to target specific hours based on people counter data. The \$30,000
42 allocation for prior cuts will go toward future building maintenance through a capital
43 improvement reserve fund, with \$20,000 requested annually moving forward. Claire moved to
44 approve the budget as presented. Barbara seconded. The motion passed unanimously.

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46 **Board Recruitment**

47 The board discussed potential candidates to fill the open trustee position this spring. Several
48 names were put forward as candidates that would help bring fresh perspectives, ties to partner
49 organizations, or new skills to the board. Claire offered to reach out to one of the candidates.

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51 **Retreat Planning**

52 All board members were in agreement that the trustees will utilize the Alliance model for
53 strategic planning, but that professional facilitators were not needed at this stage of the
54 process Dana plans to bring a draft plan for the November retreat to the October meeting. It
55 was confirmed that the retreat will take place at the library, and lunch will be provided.

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57 The meeting was adjourned at 6:03 pm.